

**Application  
Non-Certified Position**

**Unified School District #237  
Smith Center, Kansas 66967**

**Address Applications To:  
Clerk of the Board  
216 S. Jefferson  
Smith Center, KS 66967**

\_\_\_\_\_ (Last) (First) (Middle)

Residence Address \_\_\_\_\_

Social Security No. \_\_\_\_\_ Phone \_\_\_\_\_

Date of availability: \_\_\_\_\_ Are you now under contract? \_\_\_\_\_

Position applying for: \_\_\_\_\_ Date of application: \_\_\_\_\_

What is your present position? \_\_\_\_\_

Reason for desiring a change: \_\_\_\_\_

Have you been convicted of a crime involving the physical, mental, or sexual abuse or exploitation of minors, or have you been convicted of a felony? \_\_\_\_\_ If so, please explain. (An affirmative answer to this question will not automatically disqualify you from consideration for employment.) \_\_\_\_\_

Can you be contacted during business hours? \_\_\_\_\_ If so, how? \_\_\_\_\_

Work history: List last position first:

Place of Business	Years	Supervisor	Salary Range

Education:

School	Dates Attended	Degree Earned

*An Equal Employment/Educational Opportunity Agency  
Unified School District #237 does not discriminate on the basis of sex, race, color, national origin, disability, or age, in admission or access to, or treatment or employment in, its programs or activities.*

List three professional references who are familiar with your work and one personal reference who knows you outside your work experience. Include current addresses and a daytime telephone.

<b>Professional</b>
1.
2.
3.
<b>Personal</b>

**Professional & Community Activities**

List professional memberships (including offices held), honors received, publications, civic and community activities.

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**Statement By Applicant**

(Applicant may use this space for listing other pertinent information.)

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**Applicant Job Application Acknowledgments**

I certify that all the information provided by me in this application is true and complete. I understand that any misstatement, falsification, or omission of information is grounds for refusal to hire or, if I am hired and the same is discovered thereafter, termination.

I authorize any of the persons or organizations referenced in this application to give you any and all information concerning my previous employment, education, or any other information, personal or otherwise, with regard to any of the subjects covered by this application, and I release all such parties from all liability for any damages that may result from furnishing such information to you.

I authorize you to request, receive, and verify all information given on this application and I release you from all liability for any damages that may result from your doing so.

Signed: \_\_\_\_\_ Date: \_\_\_\_\_

<b>Applicant Job Application Acknowledgments</b>
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2. I authorize any of the persons or organizations referenced in this application to give you any and all information concerning my previous employment, education, or any other information, personal or otherwise, with regard to any of the subjects covered by this application, and I release all such parties from all liability for any damages that may result from furnishing such information to you. I authorize any background checks by any third party
3. I authorize you to request, receive, and verify all information given on this application and I release you from all damages that may result from your doing so.
4. I authorize you to conduct a criminal background investigation using any and all methods necessary to successfully complete such investigation and I release you from all liability for any damages that may result from your doing so.

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Signature of Applicant

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Date